

# **BRADFORD WOODS BOROUGH**

## **Minimum Control Measure 4**

### **Construction Site Stormwater**

#### **Runoff Control**

**Permit No** PAG136263

## **MCM 4 CONSTRUCTION SITE STORM**

### **WATER RUNOFF CONTROL**

#### **Introduction**

Prior to the issuance of the NPDES MS4 Permit, the Borough filed a Notice of Intent (NOI) and submitted it to PADEP. Under Section E (4)-(5), Bradford Woods stated that the Borough is relying on PADEP's statewide QLP for issuing NPDES Permits for storm water discharges associated with construction activities to satisfy all requirements under MCM #4. Bradford Woods is very conscious during active construction and will inspect sites to confirm that the site is following all permitting requirements. Inspections are performed by the Borough's Building Code Official and all inspections are documented on the Field Inspection Report (Appendix A). If there are issues on a construction site pertaining to MS4, it is noted on the report and a Notice of Violation is then completed (Appendix B). The violation form has copies attached to provide a written notice to the violator. The time frame of correcting the issue is at the Building Code Official's discretion.

For issues pertaining to larger sites with an Erosion and Sediment Control Plan, the Allegheny County Conservation District may be contacted. Bradford Woods Borough believes that the Allegheny County Conservation District is a respectable resource and may be contacted for any issues pertaining to construction. Bradford Woods Borough has authorized entering into an agreement with the Allegheny County Conservation District in the form of a Memorandum of Understanding (MOU). The County Conservation District is finalizing the agreement and once provided to the Borough, Bradford Woods will sign and implement the MOU. The MOU, once finalized, will be provided to the PADEP as an attachment to the Progress Report.

On the municipal website, a Construction Site Reporting Form (Appendix C) is provided to the public with any concerns they may have pertaining to active sites. The form can be filled out and returned to the Borough. The office staff will direct the complaint to the Building Code Official who will inspect the site and take action as needed, following the procedure mentioned earlier in this MCM.

All actions taken to correct the problem is documented and filed in the MS4 files at the municipal building. The files are organized by new issues, open, and closed.

APPENDIX C

Construction Site Reporting Form

Name of Complainant: Phone Number:

Municipality: Address of Construction Site: \_\_\_\_\_

Date of Most Recent Rain Event: \_\_\_\_\_

Date/Time of Inspection:

County Conservation District w/Jurisdiction:

\_\_\_\_\_

On-Site Observations    Description    Location

Inadequate BMPs

Silt Fence

Construction Entrance

Straw Bales

Seeding/Landscaping

Sediment Traps

Inlet Protection

Outlet Protection

Housekeeping

Trash/Litter

Construction Debris

Spills of hazardous

materials

On-site erosion

Off-Site Observations    Description    Location

Mud/dirt on roads

Muddy ditch/stream

Blowing dust

Trash/Litter

Oily sheen in stream

Construction debris

Compliance/Enforcement (to be completed by CCD staff)

Date of Inspection Time Inspector

Description of Inspection Findings

Enforcement Action Y/N Date(s):

Verbal Notice Notice of Violation

Administrative Action Civil Penalty

Other (describe)

Additional notes to file:

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Follow-up with Complainant:

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