

**BRADFORD WOODS BOROUGH COUNCIL
REGULAR MEETING - August 9, 2021
APPROVED**

The Bradford Woods Borough Council meeting was called to order at 7:00 p.m. by President Victoria Pongrace. There were 7 people present in the audience.

The Officials in attendance were: _____

Victoria Pongrace, Council President
Charles Coltharp, Council Vice President
Thomas Kosmala, Council Member
David Baldonieri, Council Member
Todd Hipwell, Council Member
Douglas Marsico, Mayor
Kevin Rhule, Council Member

The Official(s) absent were:

Jennifer Griffin, Council Member

Natalie Thiess, Borough Manager
Kate Diersen, Solicitor
Capt. Bryan DeWick, NRPD

CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call

ANNOUNCEMENT OF EXECUTIVE SESSION

1. Ms. Pongrace announced there will be an executive meeting following the regular meeting to discuss legal matters.

MINUTES

1. Ms. Pongrace called for a motion to approve meeting minutes from the regular Council Meeting held on July 12, 2021. Mr. Kosmala motioned to approve the meeting minutes. Mr. Rhule seconded.

Motion to pass the July 12, 2021.

Aye: Victoria Pongrace
Charles Coltharp
Thomas Kosmala
Todd Hipwell
David Baldonieri
Kevin Rhule

Motion Carries

PUBLIC COMMENTS REGARDING AGENDA

- 1. None

INTRODUCTION OF NEW NRPD OFFICERS

- 1. Capt. DeWick introduced five of the eight newly hired NRPD officers: Eric Bauman, Kori Phillips, Devin McCurdy, Sonny Litwiler and James Ashbaucher were at the meeting. Alexis Korol, Kurt Gilkinson, and Corbin Ragley were not there.

MAYOR’S REPORT

- 1. None

MANAGER’S REPORT

Borough Manager Natalie Thiess reported on the following:

- 1. Ms. Thiess reviewed the July 2021 public works report: repairs to truck and skid steer; post-storm clean-up rip rap maintenance/cleaning ditches; easement agreement with 144 Bradford for stormwater project.
- 2. Ms. Thiess introduced Resolution 14 of 2021, recommending as an environmental best management practice of the use and application of coal tar sealants be avoided for the purpose of sealing driveways, parking lots, and other paved areas located within the Borough. Mr. Rhule made a motion to approve Resolution 14 of 2021. Mr. Baldonieri seconded.

Aye: Victoria Pongrace
Thomas Kosmala
David Baldonieri
Charles Coltharp
Todd Hipwell
Kevin Rhule

Motion Carries

- 3. Ms. Thiess reviewed the documents regarding water withdrawal by PennEnergy Resources, LLC from the Big Sewickley Creek. Discussion ensued regarding the watershed, impact on the Borough, water withdrawal details, and PA DEP involvement. Discussion ensued regarding writing a letter to PA DEP sharing concerns and questions regarding the water withdrawal from Big Sewickley Creek. Ms. Diersen reviewed the application process with the PA DEP/ PA Fish and Boat Commission and there will be further review of the matter. Mr. Baldonieri made a motion to write a letter on from Council sharing concerns over the water withdrawal situation and request to be informed of updates. Seconded by Mr. Kosmala.

Aye: Victoria Pongrace
Thomas Kosmala
David Baldonieri
Charles Coltharp
Todd Hipwell
Kevin Rhule

Motion Carries

MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4)

1. Ms. Thiess reviewed the meeting with the Borough and members from the Village HOA held on August 2, 2021 with Ms. Thiess, Ms. Pongrace, Mr. Turner, Mr. Baldonieri, Melissa Hart, Dominic Corso, Chuck Rauker and Shawn Wingrove (engineer). The meeting subject was previously discussed in November 2015 (included in meeting minutes from November 2015) regarding private/public stormwater systems. The Borough never adopted any stormwater systems outside of the Borough Right-of-Way, therefore lines/systems outside of the ROW are private and the Village's responsibility.

SOLICITOR'S REPORT

1. None

COMMITTEE REPORTS

FINANCE

1. Mr. Hipwell discussed the July check register. Mr. Hipwell reported there were 18 checks, 4 paychecks, and 3 electronic payments. Mr. Hipwell reported the largest checks included \$21,050 to Northern Regional Police, \$3,579 to Bradford Woods Volunteer Fire Company for contribution and rent, \$2,463 for Lennon Smith Souleret Engineering, \$1,177 to West View Water Authority for hydrant rental, and \$728 to Ms. Pongrace for ALOM conference reimbursement.

Mr. Hipwell made a motion to pay and ratify payments for July 2021. Seconded by Mr. Coltharp.

Aye: Victoria Pongrace
Thomas Kosmala
David Baldonieri
Charles Coltharp
Todd Hipwell
Kevin Rhule

Motion Carries

2. Mr. Hipwell introduced the pre-ratified check list before Council for approval. Motion was made by Mr. Hipwell to pre-ratify bills for August/September. Motion was seconded by Mr. Rhule.

Aye: Victoria Pongrace
Thomas Kosmala
David Baldonieri
Charles Coltharp
Todd Hipwell
Kevin Rhule

Motion Carries

3. Mr. Hipwell reported the July revenue and expense report. Mr. Hipwell reported the total revenue is \$93,348 and total expense is \$41,286 and a cash balance of \$795,536. Mr. Hipwell discussed how Earned Income Tax is trending pre-pandemic level and the cash balance is high because roads have not been paid for.

SAFETY

1. Capt. DeWick reported the July police report as follows: 19 calls; 1 traffic citation; 1 traffic warning. Year to date: 117 calls; 11 citations; 39 warnings; and a total of 6 hours and 11 minutes

that an officer was in the Borough.

FIRE

1. Chief Cannella reported July calls: 1 call(s) since last meeting, confined space rescue.

ROADS

1. Mr. Baldonieri stated 2021 paving project will be starting within weeks, but have no set date from Shields Paving. Mr. Baldonieri stated it was requested that Shields finish paving prior to school starting. Mr. Baldonieri discussed the end of Edgewood Rd aspect of the project relating to stormwater. Karin Glass, 611 Edgewood Rd, spoke on the history of the pipe in discussion and shared concerns about removing the driveway pipe. Diana Greenberg, 603 Edgewood Rd, shared concerns about stormwater around her property. Discussion ensued regarding the project details.

PLANNING AND ZONING

1. Permits
 - a. 4920 Wexford Run Road- Zoning Hearing Board Meeting August 26, 2021 at 7 PM to request a variance for a front yard setback.
 - b. Columbia Gas ROW/Road Opening Permit for various roads
 - c. 610 Edgewood- Driveway Permit
2. Ms. Thiess reviewed the report prepared by Ms. Griffin reviewing the Planning Commission meeting. Ms. Thiess discussed information regarding roosters in the Borough and the Planning Commission will continue discussions regarding roosters. Capt. DeWick discussed concerns regarding enforcement with current Codes as written.

PERSONNEL

1. None.

COMMUNICATION /OUTREACH/ NORTH HILLS COG / PUBLIC RELATIONS / NORTHLAND LIBRARY

1. Mr. Kosmala reported on the Northland Public Library board July meeting; discussions regarding new renovations; finance committee update; report on NPL's highest circulation rates in Allegheny County; 2022 budget.

ENVIRONMENT

1. Mr. Rhule announced the resident group tree purchase program has been open and orders are due September 2. Ms. Thiess stated she will place information up on bulletin boards and on the Borough door.
2. Mr. Rhule reviewed the discussion regarding deer management during the EPAC meeting and reviewed the provided documents regarding deer facts, methods regulating deer population, and challenges pertaining to methods regulating deer population. Mr. Rhule stated hunting is an effective method of hunting and residents have a right to hunt on their properties. Mr. Rhule recommends Council approve hunting on public property with Suburban White Tail Management. The organization uses humane hunting methods, performance tests for hunters and donates venison. Residents are able to allow the organization to hunt on private property as well. Rhule made a motion to allow hunting with a contracted third party on Borough property. Mr. Baldonieri seconded. Mr. Coltharp asked if we can limit the hours of hunting. Mr. Rhule stated the hunters hunt when they are able to hunt. Mr. Coltharp asked if buck will be hunted. Mr. Rhule stated they are able to within State law. Mr. Coltharp asked how contracted hunters

can be recognized in hunting. Mr. Rhule stated they have a sign to put in a car window for verification.

Aye: Victoria Pongrace
Thomas Kosmala
David Baldonieri
Charles Coltharp
Todd Hipwell
Kevin Rhule

Motion Carries

3. Mr. Rhule reviewed the changes to Ordinance 466, amending Chapter 210 Trees; Natural Resource Protection. Mr. Rhule made a motion to untable Ordinance 466. Mr. Baldonieri seconded. All aye. Mr. Coltharp asked for clarification on tree replacements in regards to the vegetation restoration plan. Mr. Kosmala asked for clarification on changes to requirements outlined. Discussion ensued regarding requirements outlined in ordinance. Ms. Diersen clarified the requirements regarding site plan. Mr. Rhule made a motion to legally advertise Ordinance 466, amending Chapter 210 Trees; Natural Resource Protection with revisions made at the meeting. Mr. Baldonieri seconded.

Aye: Victoria Pongrace
David Baldonieri
Charles Coltharp
Todd Hipwell
Kevin Rhule

Nay: Thomas Kosmala

Motion Carries

OLD BUSINESS

1. None

NEW BUSINESS

1. Ms. Thiess announced the office will be closed August 12- 23 and Mr. Turner will be periodically coming in the office to check voicemails and emails.
2. Ms. Thiess announced in person tax collection will be August 27 9am-12pm.
3. Ms. Pongrace announced BWVFC Pancake Breakfast and Bike Parade will be August 28th.

ACKNOWLEDGEMENTS

1. None

ADJOURN

Motion to adjourn the public meeting at 8:48 P.M. to go into Executive Session by Kevin Rhule, seconded by Thomas Kosmala, motion carried.

Motion to adjourn executive session at 8:57 PM to go into regular session by Kevin Rhule, seconded by David Baldonieri, motion carried.

Motion to adjourn the public meeting at 8:57 P.M. by Kevin Rhule, seconded by Thomas Kosmala, motion carried.

Respectfully Submitted,

Natalie Thiess, Borough Manager

Date